Navigation & User Account Setting

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Navigation

- 1. Supplier Portal Dashboard
- 2. User Account Setting



Supplier Portal Dashboard



Navigation Supplier Portal Dashboard

- The Supplier Portal Dashboard is the main landing page, providing a basic overview of Orders, RFQs, and Documents.
- To navigate to different modules, use the icons on the left side of the screen. To see a description of what they mean, use the arrow at the bottom.

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Home	Atlas Copco Group						e
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	Dashboard						
Documents							
	ORDERS				^		
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	6000786301	1	2025-02-04 14:58	Sent	BLACKBOARE)	^
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	6000786175	2	2025-01-17 09:28	Sent	Compa	2025-02-14 09:12	Company Holiday
	6000786168	4	2025-01-16 12:41	Sent			from 17.02.2025-
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	6000786159	2	2025-01-15 14:56	Sent	wennla	2019-11-10 11.23	24.31.12.2019
	6000786158	2	2025-01-15 14:52	Sent			
	6000786000_LJ12	1	2025-01-09 14:24	Sent			
	6000786000_LJ11	1	2025-01-09 14:23	Sent			
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Navigation Supplier Portal Dashboard

- On the right side of the dashboard, you can find a link to all the step-bystep guides provided by the Atlas Copco Group.
- The Blackboard box contains important notifications from the Atlas Copco Group for all suppliers.

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	6000786000_LJ11	1	2025-01-09 14:23	Sent			
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User Account Setting



Navigation User Account Setting

- You can always navigate back to the dashboard by clicking 'Home,' represented by the house icon.
- To manage the settings of your personal account, click on the person icon in the upper right corner. In this expandable menu, you can adjust the settings of your account, change your password, switch users, or read about the Privacy Policy. You can also find buttons to log out and navigate to the Help section.

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6000786168	4	2025-01-16 12:41	Sent			
6000786167	2	2025-01-16 11:04	Sent			
6000786159	2	2025-01-15 14:56	Sent			
6000786158	2	2025-01-15 14:52	Sent			
6000786000_LJ12	1	2025-01-09 14:24	Sent			
6000786000_LJ11	1	2025-01-09 14:23	Sent			
6000786000_LJ10	1	2025-01-09 14:17	Sent			
6000786000_LJ09	1	2025-01-09 14:16	Sent			
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RFQS				^		
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Navigation Account Setting

In the account settings, you can manage your user data, such as your name, contact information, language, or display format.





